

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
November 21, 2013  
BOARD MEETING**

**1. Roll Call:**

Presiding: La Vone Liddle, Chair 2013

Time: 12:30 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: La Vone Liddle, Board Chair  
Maureen M. Wilson, Vice Chair  
G.E. 'Deac' Thomas  
Dr. Dagmar Vitek  
Todd Erskine (arrived at 12:33 item # 3)

Trustees Excused: None

Others Present: Sammie Lee Dickson, Ph.D., Manager  
Banugopan Kesavaraju, Ph.D., Assistant Manager/Biologist  
Sally Beagley, District Secretary

**2. Approval of the October 17, 2013, Minutes of the October Monthly Board Meeting:**

The Board had previously reviewed the pending minutes. Trustee Erskine suggested that in item 8, in the first paragraph and first sentence, '2014' should be changed to '2012.' Trustee Wilson made a motion to accept the October 17, 2013, Minutes of the October Board Meeting with the correction suggested by Trustee Erskine. Trustee Thomas seconded the motion, which passed with a unanimous vote.

**3. Presentation of the October Financial Statements and Approval of Bills for Payment:**

Manager Dickson reviewed the October financial statements with the Board. All expenditures were reviewed with special attention paid to those in excess of \$500. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for October totaled \$102,013.19 with \$85,065.19 from the General Fund and \$16,948.00 from the Capital Projects Fund. Trustee Thomas

made a motion to accept the October financial statement and to pay the bills as presented. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

**4. Utah Association of Special District Membership – Representative:**

The District pays its dues to the Utah Association of Special Districts on a calendar year basis. The dues for 2014 are \$1,785.00. On the dues renewal form it also asks that the District designate a person to represent the District with the UASD and an alternate. Trustee Wilson made a motion that District Manager Dickson act as the primary representative to the UASD and that Trustee Liddle be the alternative representative. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

**5. RDA SLC Extension of West Capitol Hill Project:**

At the October 17, 2013, Board Meeting, D.J. Baxter and Edward Butterfield, representing the Redevelopment Agency of Salt Lake City, were in attendance to discuss the possible extension of the West Capitol Hill Project. Since that time the RDA of SLC has decided not to include the District in that project's extension.

**6. ATV Purchases and Sales:**

The District received the following five bids for the purchase of two new ATV's:

	2014 Honda ATV Electric Shift	2014 Honda ATV Manual Shift
Cache Honda Yamaha	7,076.00	6,858.00
Honda World	7,339.00	7,088.00
Newgate Motorsports	6,792.00	6,574.00
Plaza Cycle	6,994.00	6,776.00
Steadman's	6,859.00	6,597.00
Vesco's	Returned unopened	Returned unopened

Trustee Erskine made a motion to purchase two 2014 Honda FourTrax Foreman 4X4 ATV's, one electric shift and one manual shift, from Newgate Motorsports at the respective bid prices of \$6,792.00 and \$6,574.00. The motion was seconded by Trustee Wilson and passed with a unanimous vote.

The District placed five Honda FourTrax Foreman 4X4 ATV's in front of the District with a for sale sign for a week. The District accepted sealed bids for the purchase of individual machines. The results of the bids received are as follows:

Name	2009 Honda ATV MBZ 94	2009 Honda ATV MBZ 95	2009 Honda ATV MBZ 96	2011 Honda ATV MVZ 75	2011 Honda ATV MVZ 76
Kevin Wahlin	\$2,111.33	\$2,011.33	\$2,011.88	\$2,011.63	\$2,011.68
Simeon Wolfgramm	\$2,000.00	\$1,800.00	\$1,800.00		
Adam Prestwich	\$3,450.00	\$3,450.00	\$3,450.00	\$4,275.00	\$4,275.00
Jeff Evans		\$1,652.00	\$1,852.00	\$2,350.00	\$2,350.00
Jerry Dawkins		\$1,650.00	\$2,350.00	\$3,000.00	
Charlie Jones	\$2,405.08	\$2,225.08	\$2,385.08	\$2,222.22	\$2,405.99
Emir Ceho		\$1,600.00	\$1,850.00	\$2,000.00	\$2,000.00
Nu Truant	\$1,810.00	\$1,710.00			
Chelsee Brown	\$1,700.00	\$1,600.00	\$1,600.00	\$2,200.00	\$2,100.00
Mike Brown	\$1,600.00	\$1,500.00	\$1,550.00	\$2,150.00	\$2,250.00
Earl Jolley	\$2,250.00	\$2,000.00	\$2,100.00	\$2,200.00	\$3,120.00
Mathew Hollands	\$1,900.00	\$2,000.00	\$1,900.00	\$2,400.00	\$2,400.00
Linn Holt	\$2,255.00				\$2,460.00
Fausto Cruz	\$3,000.99				\$3,000.99
Brian Rydalch	\$1,851.00				
Eric Despain	\$1,951.00		\$1,876.00	\$2,151.00	\$2,150.00
Niels Hansen	\$2,000.00		\$2,000.00		
Mike Ellsworth	\$1,800.00				\$2,400.00
Todd Martin	\$2,011.00				

Mr. Adam Prestwich was the high bidder on all five machines but expressed interest in only buying four of the ATV's. The one machine that he did not want is a 2009 Honda ATV designated as MBZ 95. The next highest bid on that machine is a Mr. Charlie Jones.

Trustee Erskine made a motion to accept the bids of \$3,450 on ATV MBZ94, \$3,450 on MBZ96, \$4,275 on MVZ75, \$4,275 on MVZ76 from Mr. Adam Prestwich and the bid of \$2,225.08 from Charlie Jones on ATV MBZ95. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

#### **7. Discuss and Approve Purchase of Electronic Hardware and Software:**

The District normally purchases its IT equipment early in the calendar year. However, the IT Supervisor, Andrew Dewsnap, had asked to delay the process until late in the year. The purchase of two computers is now needed to keep the multi-year rotational process of the District's desk top computers. The state contract bid holder for desk top computers is Dell. The price for two replacement computers would be \$1,830.58.

The District also needs to replace two aging GPS devices with two Trimble Juno 5B devices. The District has been purchasing its GPS hardware and software from Electronic Data Solutions, believing that they held the state contract. However, it has been learned that this contract is held by Monsen Engineering (MA1137). The contract price for the two Juno units is \$2,698.00.

Trustee Wilson made a motion that the District purchase two desk top computers from Dell at the state contract price of \$1,830.58 and two Trimble Juno 5B units for the state contract price of \$2,698.00 from Monsen Engineering. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

#### **8. Personnel Issues:**

The District Education Specialist has been called up for active duty with the Utah Air Guard. He will be attending a six weeks officer candidate school. Mr. Jensen is expected back to work on December 16.

Assistant Manager / Biologist Banugopan Kesavaraju announced that he has accepted a research scientist job position with Valent BioSciences, a leading producer of biological larvicides for mosquito control. Dr. Kesavaraju stated that his last day with the District will be January 1, 2014.

Manager Dickson said that he would like to advertise for an Assistant Manager / Biologist. The minimum qualifications would require four years of management experience and at least a master's degree. There is no one currently on staff that can meet those requirements and, thus, the job would have to be filled from someone outside the District. Manager Dickson would like to advertise immediately and try to have possible candidates by the December Board Meeting. Trustee Erskine made a motion that the District advertise for the position of Assistant Manager / Biologist on the AMCA, UMAA and SLCMAD websites with the job posting and job description that was presented to the Board. The motion was seconded by Trustee Thomas and passed with a unanimous vote.

#### **9. Report on Attended and Reminder of Upcoming Training / Meetings:**

Assistant Manager Kesavaraju presented a paper on *Aedes albopictus* at the North American Invasive Species Management Association, October 30, 2013.

Trustees Liddle, Wilson, and Erskine along with Assistant Manager Kesavaraju and Manager Dickson attended the Utah Association of Special Districts Annual Meeting which was held in Provo, November 6-8, 2013. Trustees Liddle, Wilson, Vitek and Erskine have now completed Board member training in 2013.

The DSLASA Board of Trustees will hold its public hearing and board meeting for the consideration of its 2014 Budget on December 12, 2013, at the offices of the MAD-Davis, starting at 5:30 PM.

The Annual Meeting of the American Mosquito Control Association will be held in Seattle, Washington, from February 2 through 6, 2014. Trustees Wilson and Vitek, Secretary Beagley and Manager Dickson will attend this meeting.

**10. Manager's Report:**

The last mosquito control work for the season was an aerial spraying made on October 1. There was no service requests received in October.

The District's two interns attended the UMAA Annual Meeting in Bryce and presented their summer research projects. After the meeting, the interns terminated their employment with the District.

As of November 19, 2013, the Centers for Disease Control and Prevention reported 2,271 human cases of WNV. Utah has reported seven human WNV cases for the year, four in Washington County, two in Weber County and one in Salt Lake County.

The Great Salt Lake elevation remained at its same elevation, 4,194.3, as it was at last month at this time.

**11. Pot Luck Holiday Dinner:**

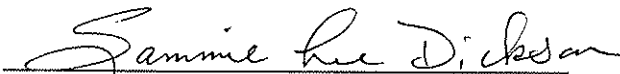
The District will host a pot luck holiday dinner for its staff, Board Members, past Board Members and guests on December 7, at 4:00 PM. Sally Beagley has prepared a sign up list for food items that people will be bringing.

**12. Probable Agenda Items for the December 19, 2013, Public Hearing and Board Meeting:**

The December Public Hearing will be held at 6:00PM on December 19, 2013. The agenda will include discussion on 2013 Budget Amendments and the 2014 Budgets. This will be immediately followed by the December Board Meeting. The Board Meeting agenda will include the approval of 2013 Budget amendments and the 2014 Budgets, as well as, a look at the selection of candidates for the Assistant Manager / Biologist position.

**13. Adjournment:**

Trustee Vitek made a motion to adjourn the November Board Meeting. The motion was seconded by Trustee Wilson and passed with a unanimous vote. The meeting was adjourned at 2:04 PM.

  
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Sammie Lee Dickson, District Manager

12/31/2013  
Date

  
\_\_\_\_\_  
La Vone Liddle, Board Chair

12/31/2013  
Date

